Account Registration and Login: Step-by-Step
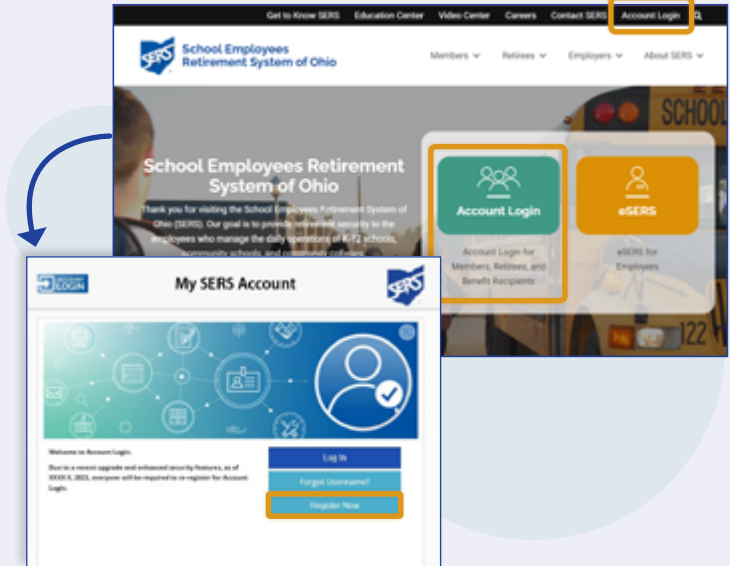
Step 1: Visit Website

Visit our website at www.ohsers.org, and click "Account Login" at the top of the page, or the Account Login button in the center of the page.

Step 2: My SERS Account

You will then be taken to the My SERS Account page. Click "Register Now."

Step 3: Register and Activate Your Account

You will then be taken to the Terms and Conditions page to register and activate your account. Check the acknowledgment checkbox and click "I Accept."

Step 4: Confirm Your Identity

On the Confirm Your Identity page, fill in your Last Name, Social Security Number, Date of Birth, and ZIP Code.

Create a Username using at least six characters, including letters and numbers as well as an @, period, or underscore. For example: woman@1989.

Next, create a Password using at least eight characters, including uppercase letters, lowercase letters, and numbers. For example: DOGperson1.

You will need to remember your Username and Password for future account logins.

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Step 5: Security Questions

You will then be asked security questions. Select your answers, and when finished, click "Next."
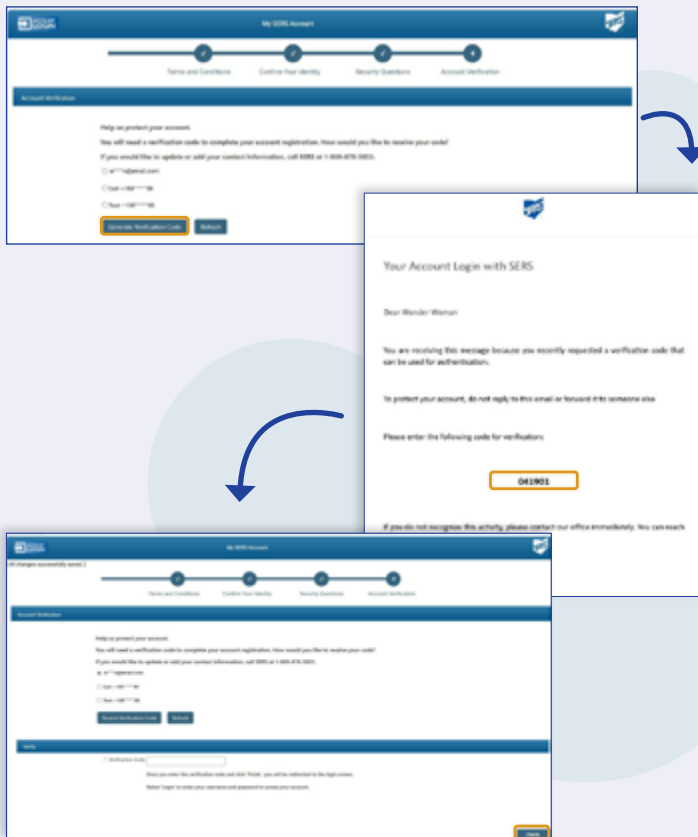

Step 6: Account Verification

You will then be asked how you would like to receive your security code, either by email, phone call, or text. Once selected, click the "Generate Verification Code" box.

Step 7: Verification Code Message

You will receive a message either by email, phone call, or text that contains your security code.
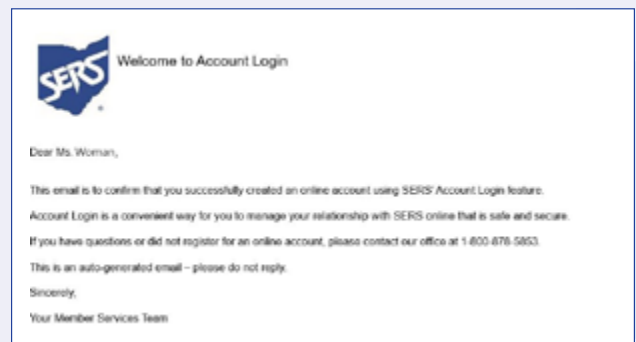
Step 8: Enter Verification Code

Enter your verification code and click the "Finish" button.

Step 9: Welcome Message

You will receive an email message confirming that you successfully created an online account.

Step 10: Account Login

You will then be taken back to the My SERS Account page. This time, click the "Log In" button.

Step 11:
Enter Username and Password

You will then be taken to the Account Login page to enter your Username and Password you created in Step 4.
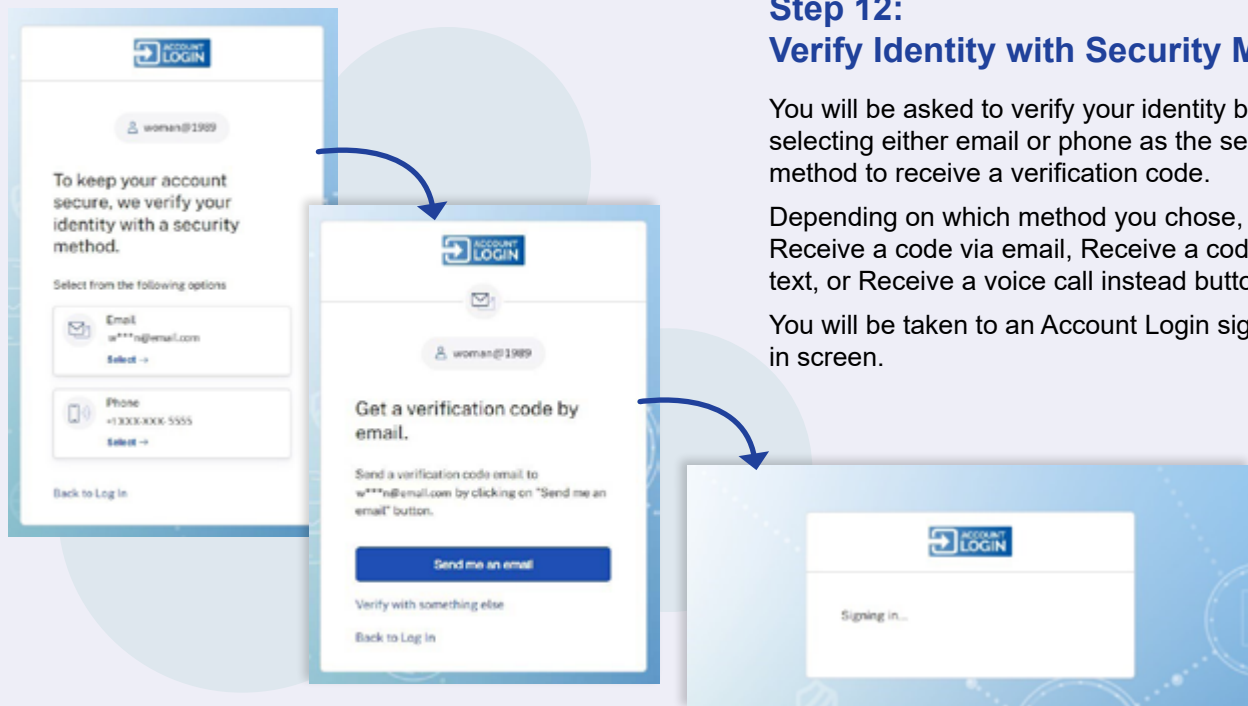
Step 12:
Verify Identity with Security Method

You will be asked to verify your identity by selecting either email or phone as the security method to receive a verification code.

Depending on which method you chose, click the Receive a code via email, Receive a code via text, or Receive a voice call instead button.

You will be taken to an Account Login signing in screen.

Congratulations:
Account Login Accomplished

You will be taken to the Home Screen of your Account Login. From here, you will be able to access your account whenever you want.

To log out, click the Log Out button at the top right or x out.