

# Special Notice

## Employer Statement and Surcharge Report



School Employees Retirement System of Ohio

July 31, 2023

**Employer Statement and Surcharge Report Available on eSERS:  
Both Due No Later than August 29, 2023**

### Employer Statements

The Employer Statement includes contribution and payment detail for the 2023 fiscal year as posted through July 21, 2023.

Any activity for fiscal year 2023 received after July 21, 2023, will be posted to next year's statement.

**Any amount due to SERS must be paid by August 29, 2023.**

Remember:

- This includes any "Employee Activity" amount
- No balances are carried forward
- The Foundation Program is not used to pay Employer Statements

For instructions on how to read your statement and make a payment, refer to the [How To: Employer Statement](#).

### Surcharge Report

Your Surcharge calculations are complete. The summary information for the most recent fiscal year is displayed, including the invoice amount after all adjustments.

**Unless your district is paying the Surcharge through the Foundation Program, payments are due no later than August 29, 2023.**

If you are unsure whether your district pays through the Foundation Program, refer to your Foundation Deduction Letter, which also is found on eSERS.

For more information on the Surcharge, refer to the [Employer Services Fact Sheet Surcharge](#).

## Payment Remittance

A payment remittance is required with your Employer Statement and Surcharge payment. Complete it online through eSERS. If you have questions, [email Employer Services](#) or call 1-877-213-0861.

Any amount not received by August 29, 2023, will be considered late and will be subject to a penalty.

### **If Paying by Check, Your Payment Must be Mailed to the SERS Lockbox**

Please do not mail payment checks, including Employer Statement and Surcharge payments, to the SERS building.

Always mail your payment checks to the SERS lockbox at:

**SERS L-1617  
Columbus, Ohio 43260-1617**

Expedited payments to the bank for lockbox processing must be delivered prior to 11 a.m. for same day processing to:

**Huntington National Bank  
7 Easton Oval  
Attention: Wholesale Lockbox L-1617  
Columbus, Ohio 43219**

School Employees Retirement System of Ohio  
[employerservices@ohsers.org](mailto:employerservices@ohsers.org)  
[www.ohsers.org](http://www.ohsers.org)